



COVID-19 Response Plan

Incorporating Government of Ireland – Return to Work Safety Protocol

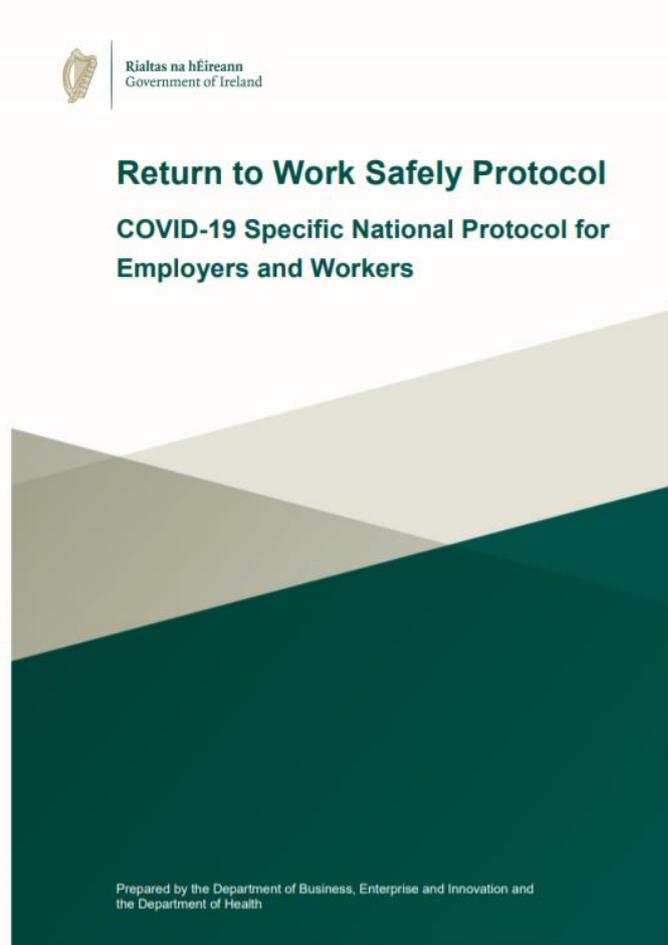


Table of Contents:

1.0 Introduction	1
1.1 Why we need this Plan.....	1
2.0 Objectives.....	2
3.0 What is Coronavirus/Key Control Measures.....	3
3.1 The following are symptoms and control measures identified with COVID-19	3
3.2 General Work Activity Control Aims	4
4.0 Company Management	5
4.1 Pre-planning prior Recommencement of a Road Trip	5
4.2 Business Operation	6
4.3 Road Trip Activities	6
4.4 Re-Induction of Employees	6
4.5 Fit for The Trip.....	6
4.6 Travel.....	7
5.0 Recommencement of Road Trips.....	8
5.1 Identified areas in line with the Standard Operating Pandemic Guidelines	8
5.2 Social Distancing Parameters.....	9
5.3 Hand and Respiratory Etiquette	11
6.0 Road Trip Preparations	14
7.0 Non-conformance	14
8.0 Cleaning Procedure	15
9.0 COVID-19 Suspect/Confirmed Case	15
9.1 Supect COVID-19 Case	15
9.2 Cleaning Spaces with Suspected/Confirmed Case	16
10.0 Covid-19 Equipment for Road Trips	18
Appendix 1 – Commence Road Trip Form	19
Appendix 2 – Active Road Trip Trace Log.....	21
Appendix 3 – COVID 19 Induction Form	22

1.0 Introduction

The COVID-19 Virus has brought changes to our Business/Company and the way in which we operate. The following provides an understanding of the measures taken to mitigate the impact and deliver the necessary resilience required. The measures relate to various aspects of the Business/Company including people/car movement, hygiene and the working practices of management, supervision, and the workforce. This plan should be implemented alongside and in conjunction with the existing Cannonball Ireland Ltd Safety Statement.

1.1 Why we need the plan

The links below provide a consistent approach to the assessment of risks within our Business, however large, small or complex. It provides focus on some of the high-risk areas within our Business, where the transfer of COVID-19 is most likely. The guidance links below should be considered when assessing the risk and establishing this COVID-19 Response Plan

www.hsa.ie

<https://www2.hse.ie/coronavirus/?source=banner-www>

<https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/>

<https://www.who.int/health-topics/coronavirus>

<https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf>

https://www.ilo.org/global/topics/safety-andhealth-at-work/events-training/events-meetings/world-day-safety-health-at-work/WCMS_742463/lang--en/index.htm

<https://www.nasi.ie/covid-19workplaceprotection/>

<https://www.nasi.ie/covid-19retailprotection/>

<https://dbe.gov.ie/en/>

<https://failtecdn.azureedge.net/failteireland/Guidelines-for-Re-opening-Hotels-and-Guesthouses.pdf>

This Response Plan also endeavours to identify and incorporate potential areas and issues as outlined in the ***Pandemic Containment Guidelines***

2.0 Objectives

The following is a non-exhaustive list of objectives to which Cannonball Ireland Ltd endeavour to implement in order to keep all participants safe from contracting Covid 19 and aim to:

- Prevent loss of life or illness
- Provide essential facilities, information, and equipment
- Identify appropriate personnel to respond to Covid 19 alerts or issues
- Protect employees, road trip participants, their families and the wider community from the risk of spread of infection

This Response Plan follows the principles set out within the Standard Operating Procedures, The Return to Work Safely Protocol issued by the Irish Government and the in line with the requirements of the HSE, and Pandemic Containment Guidelines and indicates what measures Cannonball Ireland Ltd shall take throughout all aspects of business to ensure compliance with these procedures.

3.0 What is Coronavirus / Key Control Measures?

COVID-19 is a new illness that can affect your lungs and airways. It's caused by a new (novel) Coronavirus virus called Coronavirus SARS-CoV-2. Current evidence suggests that the virus is significantly more infectious than the flu that circulates every winter. Viruses can be easily spread to other people and patients are normally infectious until all the symptoms have gone. COVID-19 may survive on surfaces for up to 72 hours. A combination of good personal hygiene and management of social distancing can protect from infection. This is at the core of this document. The reopening of business goes hand-in-hand with the provision of public health measures to reduce the spread of COVID-19 as well as the existing occupational safety and health measures. The management of the risk of the spread in the workplace is equally as important in relation to the health of our workforce, but is also as important as part of the general efforts to control the spread and protect the most vulnerable in our communities/society.

3.1 The following are Symptoms and Control Measures Identified with COVID-19:

Symptoms

- ensuring no person with symptom attends a road trip - fever (temperature), cough, shortness of breath, breathing difficulties. Persons displaying symptoms must self-isolate and not attend work or a road trip for 14 days. Also, any person living with someone who is self-isolating or waiting a COVID-19 test must restrict their movements for 14 days. It should be noted that recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

General Health

– personnel living with “at risk groups” as defined by the HSE, must consider if there is a heightened risk from attending a road trip. As from Monday 20th July the Government announced that **face masks** must now be worn in all **shops, retail** settings and **shopping** centres.

Travel

– persons returning to the island of Ireland should refer to national advice issued by the HSE / the Department of Foreign Affairs

Hand Hygiene

– ensuring everyone is washing hands regularly and thoroughly or sanitizing and sufficient facilities are provided in each car, Cannonball Ireland will ensure sanitizing stations are at each hotel/location to allow this to happen.

Social Distancing

– ensuring workers maintain 2-metre (2m) separation insofar as possible while working, when using toilets, welfare facilities provided etc. Also, to promote social distancing when travelling to and from a road trip and while participating in the road trip in order to limit exposure.

Cough Etiquette / Respiratory Hygiene

– ensuring people cough / sneeze into sleeve or elbow, always cover up, dispose of tissues.

Cleaning

– ensuring that all frequently touched objects and surfaces are regularly cleaned and disinfected.

3.2 General Work Activity control aims

1. **Reduce** - the number of persons-in any car to comply with the 2-metre social distancing guideline recommended by the HSE.
2. **Review** – road trip practices, mindful of close contact arrangements. Coach participants to self-assess their task for social distancing and transmission points.
3. **Supervise** – or mentor appointment of C-19 Compliance Officer to specifically monitor adherence to social distancing and hygiene etiquette.

4.0 Company Management

4.1 Pre-Planning prior to Recommencement of Road Trips

The Cannonball Ireland team are responsible for ensuring that all prospective participants have been made aware of the specific requirements.

Specifically, we will ensure that:

- The content of this Response Plan is interpreted by all relevant parties
- Review Cannonball Ireland Ltd Health and Safety Risk Assessments and Company Safety Statement.
- Address the level of risk associated with visiting locations to pre-empt as far as reasonably practicable what sources of COVID-19 participants might be exposed to, considering the public, etc.
- Consider and review participants individual risk factors (e.g. age bracket of our participants, presence of underlying medical conditions etc.)
- Plan for the potential situation of a suspected case of COVID-19 and identify necessary controls to address the risks identified.
- Communicate the findings and control measure which will be implemented to all participants and prospective participants.

Cannonball Ireland Ltd is endeavouring to adapt how business and services provided can uphold the requirements and guidelines issued to businesses within Ireland.

Cannonball Ireland Ltd has fully reviewed the Company Safety Statement, Policies within the Company Safety Statement, Roles and Responsibilities from Management down to Employees and the addition of COVID-19 Compliance Officer. The amended document reflects the current COVID-19 Pandemic.

The objectives outlined within the Company Safety Statement will be encapsulated and developed more throughout this Response Plan.

This Response Plan will follow on from the Company Safety Statement and develop Procedures to assist Cannonball Ireland Ltd Management, Employees, and participants to have a better understanding of the changes within the Company Safety Statement, the contents, purpose and relevant guidance information of this Response Plan and to combat COVID-19.

4.2 Business Operation

Cannonball Ireland Ltd hold responsibility for the prompt identification and isolation of any risks potential to the health of employees, and participants.

As part of the identification, Cannonball Ireland Ltd have developed a log of contact/group in order to facilitate tracing. Please refer to Appendix 2.

The aim of the contact log will be to allow Cannonball Ireland Ltd/Compliance Officer to revisit the contact group if a suspected COVID-19 case may have been in contact with. This will allow complete isolation of all persons in contact/close working with the suspected case.

All additional information will be communicated and issued to all crew and participants

Display of information signage, safety signage and symptoms of COVID-19 signage

Provide instruction for participants to adhere to if they develop signs and symptoms of COVID-19 during the road trip.

In turn, employees and participants will endeavour to adhere to the following.

Make themselves aware of the signs and symptoms of COVID-19, to monitor and be accountable for their own wellbeing

Self-isolate at home and contact their GP without haste, for further advice if they begin to display signs or symptoms.

Report immediately if any symptoms develop during their work/road trip.

4.3 Road Trips

This assessment will consider entry to places/locations where road trips will take place, the road trip itself and welfare facilities. The mitigation/control measures will identify vulnerable areas and activities where people meet and gather and implement additional measures to reduce/eliminate and distance people and groups/small gatherings of individuals.

4.4 Re-Induction of Employees

All employees returning to work MUST undertake the following before being allowed to return to work.

- They Must have completed their Self Declaration Questionnaire.
- All employees will undertake a re-induction prior to commencing works.
(Refer to Appendix 3)

4.5 Fit for the Trip

Prior to attending an event, participants must self-assess as to whether they are suitable to attend. The following should be considered:

- High temperature or a new persistent cough?
- Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition or are pregnant)
- Is living with someone in self-isolation or a vulnerable person. Cannonball Ireland Ltd will check with their crew and participants to confirm whether they are currently symptomatic before a road trip. This can range from medical checks (including temperature checks) and further review at Daily Safe Start Briefings thereafter.

4.6 Travel

Wherever possible participants should commute to and from an event alone using their own transport and not rely on public transport. For personnel travelling by car they should maintain social distancing and wear a mask if sharing vehicles. Personnel to consider additional methods of travel to avoid public transport, walking cycling etc.

5.0 Recommencement of Road Trips

In preparation for recommencing of a Road Trip, Cannonball Ireland Ltd have implemented protocols in accordance with the *Standard Operating Pandemic Guidelines*

5.1 Identified Areas in line with the Standard Operating Pandemic Guidelines

- 5.1.1 A full risk assessment review has been undertaken, taking into account the road trip environment, COVID-19 procedures and control measures. The risk assessment is active and will be subject to change. The risk assessment will take into account the following;
- Preparation/preparedness of participating in a road trip
 - Development of a COVID-19 Containment Induction for participants
 - The locations of the road trip
 - The prospective road trip participants
 - The road trip crew
 - Social distancing (during the event, at coffee stops, lunches and dinners etc)
 - Eliminating contact between crew and participants throughout the road trip, and identifying additional measures to be implemented where 2-metre distance is not guaranteed
 - Upholding and implementation of hygiene standards outlined by the HSE
 - Upholding cleanliness/sanitation of participant areas, welfare facilities
 - Making available additional participant resources, for one use only
 - Identifying arrangements for dealing with a suspected case of COVID-19
- 5.1.2 The development of a Response Plan if a participant begins to display any COVID-19 symptoms during the road trip.
- 5.1.3 Development of a “Commence Road Trip Form” to assess the current health status of the road trip participant. This will be issued to the participant and to be returned to Cannonball Ireland Ltd 3 days prior to attending the scheduled road trip.
- 5.1.4 Establishment and implementation of hygiene measures by Cannonball Ireland Ltd and in line with the Hotel/ Location Management. This will take precedence in the form of continuous communication between Cannonball Ireland Ltd and Hotel/Location Management regarding cleaning schedules of any room provided for the event and the welfare facilities provided. Ensuring there is adequate signage displayed throughout the immediate area advising of hygiene etiquette to be adhered too. Cannonball Ireland Ltd will also be accountable for providing hand sanitiser and disposable masks, tissues, disinfectant wipes for participants and crew where none are

available. Suitable bins will be provided within each environment so the participant can dispose of their wipes/tissues/masks themselves.

Cannonball Ireland Ltd and participants will be fully compliant with the Hotels/Location' one-way system in operation for access to and egress from the event environment and welfare facilities.

5.1.5 Each participant will receive an information pack relating to the road trip. The pack will be retained by each participant for their own reference. Each pack will include a copy of hand and respiratory etiquette. Etiquette's will include guidelines for each participant to maintain a high standard of hand and respiratory etiquette.

5.1.6 A 10-minute COVID-19 Containment induction will be delivered to participants at the beginning of the road trip.

The induction will include the following points of information.

- Up-date advice and guidance on public health, particularly in relation to respiratory and hand hygiene
- What a participant is to do if they feel unwell during the road trip
- Details of how the road trip environment are organised to address the risk from COVID-19
- Outline of the approved Cannonball Ireland Ltd Response Plan
- Identification of points of contact for Cannonball Ireland Ltd
- The importance of adhering to hand and respiratory hygiene requirements
- The importance of adhering to social and physical distancing requirements

5.2 Social Distancing Parameters

In line with the HSE guidance document, the following has been identified as important points to eliminated cross contamination.

- Social Distancing

Social distancing is important to help slow the spread of coronavirus. It does this by minimising contact between potentially infected individuals and healthy individuals.

You should:

- keep a space of 2 metres (6.5 feet) between you and other people
- avoid any crowded places
- not shake hands or make close contact with other people, if possible

There is very little risk if you are just passing someone. But try to keep 2 metres as much as possible.

Social distancing, or physical distancing, is a set of interventions or measures taken to prevent the spread of a COVID-19 by maintaining a physical distance between people and reducing the number

of times people come into close contact with each other. In order to slow the transmission rate of COVID-19, a social distancing of minimum 2m is recommended by the HSE.

Cannonball Ireland Ltd has several nominated locations, identified as TBC

Numerous efforts have been made by both Cannonball Ireland Ltd and the Management of the Hotels/locations to facilitate our Road Trips to recommence.

The entrance to the hotels/locations have markers every two metres to remind personnel to keep the required distance. All personnel are reminded to maintain strict discipline this will be monitored by Compliance Officer at the locations. One-way systems have been implemented throughout the locations, from the reception to the room where the event will take place. The event room can facilitate TBC persons to attend.



The above signage will be displayed throughout the locations.

The layout of the seating plan has been designed to incorporate 2-meter social distancing for participants and crew. Thus, allowing participants to attend and maintain social distancing throughout the duration of the road trip.

If throughout the road trip the guaranteed compliance of 2-meters social distancing cannot be achieved between Cannonball Ireland Ltd crew and participant the following measures will be put in place;

- Maintain at least one metre distance between crew and participants throughout the duration of the road trip.
- Crew and participants will be wearing face masks, if social distancing is less than 2 metres for the duration of the road trip.
- Minimise any direct contact between individuals and provide accessible hand sanitisers, gels or wipes and bin bags for each participant for safe disposal of used wipes, tissues, gloves and masks.

5.3 Hand and Respiratory Etiquette

Road Trip participants will receive hand and respiratory etiquette guidelines in their pack. The guidelines will always identify good hygiene and respiratory practices to be adhered to. Good hygiene and washing your hands properly and often will help to stop the spread of coronavirus.

Handwashing is a vital element in the prevention of transfer of the virus so we request that all participants and crew should wash their hands immediately upon arrival at the various locations and at intervals throughout the day. Hands should be washed for a minimum of 20 seconds.

Signage will be displayed at critical points reminding participants to wash their hands.

SOAP KILLS COVID-19



WASH YOUR HANDS

Wash your hands well and often to avoid contamination - **for a minimum of 20 seconds.**



Coronavirus
COVID-19
Public Health
Advice

DO:

Wash your hands properly and often. Hands should be washed:

- ▶ *after coughing or sneezing*
- ▶ *before and after eating*
- ▶ *before and after preparing food*
- ▶ *if you were in contact with someone who has a fever or respiratory symptoms (cough, shortness of breath, difficulty breathing)*
- ▶ *before and after being on public transport if you must use it*
- ▶ *before and after being in a crowd (especially an indoor crowd)*
- ▶ *when you arrive and leave buildings including your home or anyone else's home*
- ▶ *before having a cigarette or vaping*
- ▶ *if your hands are dirty*
- ▶ *after toilet use*

- ▶ Cover your mouth and nose with a tissue or your sleeve when you cough and sneeze.
- ▶ Put used tissues into a bin and wash your hands.
- ▶ Clean and disinfect frequently touched objects and surfaces.

DON'T:

- ▶ Do not touch your eyes, nose or mouth if your hands are not clean.
- ▶ Do not share objects that touch your mouth – for example, bottles, cups.



Respiratory etiquette will also be provided in each pack. Respiratory etiquette will advise and inform participants to cover their mouth with their elbows when coughing/ sneezing.

Coronavirus COVID-19



Coronavirus
COVID-19
Public Health
Advice

Help prevent coronavirus



Wash your
hands



Cover mouth if
coughing or sneezing



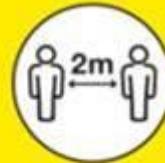
Avoid touching
your face



Keep surfaces
clean



Stop shaking
hands and hugging



Keep a safe
distance

The virus spreads in sneeze and cough droplets, so regularly taking the above measures helps reduce the chance of it spreading.

6.0 Road Trip Preparations

In preparation of delivering a Safe Road Trip and in keeping with all relevant guidelines in limiting contact and maintaining social distancing, Cannonball Ireland Ltd have adapted the process for taking registrations;

- Registrations are taken online only.
- Payment for the road trip are taken in full online or over the telephone, to eliminate handling of payment. Receipts of payment are issued via email to all participants.
- All participants are issued with relevant information via email prior to attending the road trip. Among information issued will be the “Commence Road Trip Form”, which is to be completed and returned to Cannonball Ireland Ltd, at minimum 3 days prior to scheduled event.
- Contact details of all participants and crew will be recorded and retained by Cannonball Ireland Ltd for potential use in assisting COVID-19 tracing necessities.
- Participant packs will include hand and respiratory etiquette information sheets.
- Signage will be displayed in appropriate locations.
- Sanitiser containers are full and of sufficient quantities, along with bins, tissues, disinfectant wipes and gels.
- Cleaning schedule by crew and Hotels/Locations is in place and reviewed.

7.0 Non-Conformance

Cannonball Ireland Ltd will be fulfilling a zero-tolerance policy for participants who do not comply with the requirements outlined by the Company. Failure to comply can result in the participant not completing the road trip.

Non-compliance can be in the form of;

- Failure to complete the “Commence Road Trip Form” within the allocated time frame and a copy returned to Cannonball Ireland Ltd prior to the road trip commencing
- Failure to comply with any hygiene requirements put in place to facilitate the delivery of the road trip.

8.0 Cleaning Procedure

Cannonball Ireland Ltd had taken guidance outlined in the Standard Operating Pandemic Guidelines in relation to Cleaning requirements. This guidance and expectations of Cannonball Ireland Ltd has been communicated to the hotels/Locations being visited.

The Hotel/Location has in place their own cleaning routine which incorporates the following in line with Failte Ireland National Tourism Development Authority and the Irish Hotel Federation.

- Thorough cleaning of all areas within the hotel is carried out twice daily
- There are a number of assigned cleaners to clean down frequently exposed contact points through the general areas. These frequently exposed contact points include door handles, handrails, elevator buttons etc.
- Implementation of modified cleaning intervals for work area/meeting rooms

The crew will then be responsible for ensuring a regular cleaning regime within the various environments. The regime will be in the form of the following

- Frequently exposed to touching e.g, door handles will be thoroughly cleaned before commencement of the event
- The cleaning regime will take place prior to participants arriving
- Upon completion of the event and once participants have left the venue the cleaning process outlined above by the hotel/location management will take place.

9.0 COVID-19 Suspect / Confirmed Cases

9.1 Suspect COVID-19 Case

The following procedure will be implemented immediately if during the road trip an attendee begins displaying any symptoms of COVID-19;

- The road trip will cease immediately, and the Response Plan will come into effect
- The symptomatic participant will isolate immediately, and the others shall maintain a safe distance of 2 metres
- The symptomatic person will be provided with a mask, tissues, hand sanitiser gels/wipes and a bin for disposal of same.
- The symptomatic person will be assessed as to whether they require medical attention or can be directed to go home and commence self-isolation. If the individual cannot go home immediately, then a doctor is to be called for advice.
- IF necessary, arrange transportation to passage the participant to their intended destination. Public transport is not an option.
- Conduct an incident assessment.
- Arrange for appropriate cleaning of the isolated area.
- Contact the HSE to advise of the suspected case of COVID-19.
- Provide advice and assistance, if contacted by the HSE.
- If someone becomes unwell during the duration of the road trip with symptoms such as cough, fever, difficulty breathing, the unwell person should be removed to an area which is at least 2 metres away from other people. Isolate the person in the designated room as soon

as possible. If it is possible to open a window, do so for ventilation. Request individual to wear face PPE to prevent contamination of area and close by personnel.

- The individual who is unwell should call their doctor and should outline their current symptoms. Whilst they wait advice, ideally, they should be in isolation or as a minimum remain at least 2 metres from other people. They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in a bag or pocket then throw the tissue in the bin. If they don't have any tissues available, they should cough and sneeze into the crook of their elbow. If they need to go to the bathroom whilst waiting for medical assistance, they should use a separate bathroom if available.
- Identify people who have been in contact with them and advise on any actions or precautions that should be taken.
- A risk assessment of each setting will be undertaken with the lead responsible person. Advice on the management of staff and members of the public will be based on this assessment. The HSE will also be in contact with the case directly to advise on isolation and identifying other contacts and will be in touch with any contacts of the case to provide them with appropriate advice.
- All areas within the event room, including the suspected persons door handles on entry and exit to the room and toilet facilities will all be cleaned down immediately.

9.2 Cleaning Spaces with Suspected / Confirmed Cases

- It is recommended cleaning an area with normal household disinfectant after a suspected coronavirus (COVID-19) case has left will reduce the risk of passing the infection on to other people
- If an area can be kept closed and secure for 72 hours, wait until this time has passed for cleaning as the amount of virus living on surfaces will have reduced significantly by 72 hours
- For cleaning purposes, wear a face mask, disposable or washing up gloves. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished
- Using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles
- If an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), consider using protection for the eyes, mouth and nose, as well as wearing gloves and an apron
- Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning

Principles of cleaning after the case has left the area

Personal Protective Equipment (PPE)

- The minimum PPE to be worn for cleaning an area where a person with possible or confirmed coronavirus (COVID-19) is disposable gloves and an apron. Hands should be washed with soap and water for 20 seconds after all PPE has been removed.
- If a risk assessment of the setting indicates that a higher level of virus may be present (for example, where unwell individuals have slept such as a hotel room or boarding school dormitory) or there is visible contamination with body fluids, then the need for additional PPE to protect the cleaner's eyes, mouth and nose might be necessary.

Cleaning and Disinfection

Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.

All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:

- objects which are visibly contaminated with body fluids
- all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells
- Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings.

Waste Management

Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues): 1. Should be put in a plastic rubbish bag and tied when full. 2. The plastic bag should then be placed in a second bin bag and tied. 3. It should be put in a suitable and secure place and marked for storage until the individual's test results are known

10.0 COVID 19 Equipment for Road Trips

The following equipment will be provided for each road trip to provide protection from and to detect Covid 19:

- Disinfectant
- Anti - bacterial wipes
- Hand sanitiser (gels/spray)
- Surface cleaner
- Blue hand rolls
- Bins
- Face masks
- Thermometers

Appendix 1 Commence Road Trip Form



Commence Road Trip Form / COVID-19 Declaration Form

To be completed and returned prior to arriving. **(please return immediately, as no booking will be confirmed without this form)**

Participants name	
Car Number	
Date of Road Trip	
Contact Number	

You will not be permitted on the event if you answer “**Yes**” to any of the following questions. If you are in an “**At Risk**” category we strongly advise that you seek and follow any medical advice before attending a road trip.

Q1. Do you have symptoms of cough, fever, high temperature, sore throat, runny nose, breathlessness or flu like symptoms now or in the past 14 days?

Yes **No**

Q2. Have you been diagnosed with confirmed or suspected COVID-19 infection in the last 14 days?

Yes **No**

Q3. Are you a close contact of a person who is a confirmed or suspected case of COVID-19 in the past 14 days (i.e. less than 2m for more than 15 minutes accumulative in 1 day)?

Yes **No**

Q4. Have you been advised by a doctor to self-isolate at this time?

Yes **No**

Q5. Have you been advised by a doctor to cocoon at this time?

Yes No

Q6. Have you returned from another country in the past 14 days?

Yes No

We reserve the right to refuse entry as the health and wellbeing of our crew and participants is our priority.

I hereby confirm that the information is current as of the date below and will undertake to inform Cannonball Road Trips Ltd. immediately should the information attached change.

Signature	
Date	

Please forward this form to info@cannonball.ie



COVID-19 CONTAINMENT INDUCTION

Covid-19 Containment Induction (10 minutes) briefing for all course participants, in line with the Return to Work Safely Protocols. As a minimum a Covid-19 Containment Induction briefing is to include the following:

- a. The latest up to-date advice and guidance on public health, especially in relation to hand hygiene and respiratory hygiene;
- b. What a participant is to do if they feel unwell during the road trip;
- c. Details of how the road trip environment(s) are organised to address the risk from COVID-19;
- d. An outline of the organisation's COVID-19 response plan;
- e. Identification of points of contact from Cannonball Ireland Ltd Compliance Officer and participants of the road trip;
- f. The need to adhere to hand and respiratory hygiene requirements;
- g. The need to adhere to social and physical distancing requirements.